

**CHIEF OFFICER APPOINTMENTS COMMITTEE**

A meeting of the Chief Officer Appointments Committee was held on 19 October 2015.

**PRESENT:** Councillors C M Rooney (Chair), Mr D Budd (Mayor), J Brunton, C Hobson, T Mawston and J Rostron

**OFFICERS:** Richenda Broad and Pip Schofield

15/8 **TO CONSIDER PASSING A RESOLUTION EXCLUDING THE PRESS AND PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEMS OF BUSINESS ON THE GROUNDS THAT IF PRESENT THERE WOULD BE DISCLOSURE OF EXEMPT INFORMATION FALLING WITHIN PARAGRAPHS 1 OF SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT.**

That the decision to exclude all members of the press and public was agreed.

15/9 **RECRUITMENT PROCESS FOR ASSISTANT DIRECTOR, LEARNING AND SKILLS.**

In line with the officer employment procedure rules the Chief Officer Appointments Committee was charged with undertaking the process for recruiting to the post of Assistant Director of Learning and Skills.

The recruitment process was to consist of:

- Technical Interview with Headteachers;
- Individual Interviews and Presentations; and
- Informal meeting with the Leadership Management Team.

15/10 **TO CONSIDER APPLICATIONS FOR THE POST OF ASSISTANT DIRECTOR, LEARNING AND SKILLS.**

All applications received were forwarded to the Appointments Committee after the closing date which was 12 noon Friday, 9 October 2015.

The committee considered applications for the post of the Assistant Director, Learning and Skills, and discussed the selection arrangements.

15/11 **SUGGESTIONS FOR QUESTIONS.**

The Committee discussed questions with supplementaries and free questions and the final list was agreed.

15/12 **SUGGESTIONS FOR PRESENTATION TOPIC.**

The Committee agreed a specific topic for the presentation. Presentations were usually set at 5 minutes and if there were to be any questions following the presentation, then additional time would be allowed.